

# RECORD OF PROCEEDINGS

*Minutes of Oak Hill Union Local Board of Education Meeting*

*Held* January 10, 2018

*Treasurer Rhonda Harrison administered the Oath of Office to Re-elected Members – Joseph Elcess, Michael French Jr and Paula Stewart.*

Aaron Michael, President pro-tempore, called the organizational meeting to order on January 10, 2018 at 5:30 p.m. The meeting was held at the Oak Hill High School Library, 5063 St Rt 93, Oak Hill, OH.

Upon call of the roll the following members answered as present: Aaron Michael, Regina Boggs, Joe Elcess, Mike French, and Paula Stewart.

*Superintendent's Report: January is Board Recognition Month.*

**PROCLAMATION  
2018**

**WHEREAS**, it shall be the mission of the Oak Hill Union Local School District to provide all students with the best possible education; and

**WHEREAS**, the school board sets the direction for our community's public schools by envisioning the community's education future; and

**WHEREAS**, the school board sets policies and procedures to govern all aspects of school district operation; and

**WHEREAS**, the school board keeps attention focused on progress toward the school district's goals and maintains a two-way communications loop with all segments of the community; and

**WHEREAS**, serving on a school board requires an unselfish devotion of time and service to carry on the mission and business of the school district; and

**WHEREAS**, the school board must respond on behalf of the community to the educational needs of students; and

**WHEREAS**, the school board voluntarily accepts the above-mentioned responsibilities;

**NOW, THEREFORE, BE IT RESOLVED** that I, Michael A. McCoy, Superintendent of Oak Hill Union Local Schools, do hereby proclaim January 2017 as School Board Recognition Month. I encourage all citizens to publicly and privately thank the school board members for their dedication and service to our children and our community.

*Signed this 10th Day of January, 2018, at the  
Regularly Scheduled Board of Education Meeting*

*Michael A McCoy*  
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*Superintendent - Oak Hill Union Local School District*

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*President pro-tempore, Aaron Michael, conducted the nomination and approval of the President and Vice-President.*

### **001-18 Nomination and Approval for 2018 President of the Board of Education**

Mrs. Stewart made the motion to nominate and approve Aaron C. Michael for President. Mr. French made a motion to close nominations and approve Mr. Michael for President.

#### **Roll Call Vote: 5 yea**

Stewart yea French yea Boggs yea Elcess yea Michael yea

### **002-18 Nomination and Approval for 2018 Vice-President of the Board of Education**

Mr. Michael made the motion to nominate and approve Paula Stewart for Vice-President. Mr. Elcess made a motion to close nominations and approve Mrs. Stewart for Vice-President.

#### **Roll Call Vote: 5 yea**

Michael yea Elcess yea Boggs yea French yea Stewart yea

*Treasurer Rhonda Harrison administered the Oath of Office to President Aaron Michael and Vice-President Paula Stewart.*

### **003-18 Establish Date, Time, and Place for Regular Monthly Meeting of the Oak Hill Union Local Board of Education**

Mr. Michael made the motion to adopt the meeting place of the Oak Hill Union Local Board of Education beginning at 5:30 p.m. on Wednesday of each month and to be held in the Oak Hill High School Library unless announced otherwise. Mrs. Boggs made a second to the motion.

#### **Roll Call Vote: 5 yea**

Michael yea Boggs yea Elcess yea French yea Stewart yea

### **004-18 Establishment of Travel Reimbursement for all Professional Meetings**

Mr. Michael made the motion to establish and approve the travel reimbursement at the IRS recommended rate per mile of .545 cents for out of town professional meetings. Mrs. Boggs made a second to the motion.

#### **Roll Call Vote: 5 yea**

Michael yea Boggs yea Elcess yea French yea Stewart yea

### **005-18 Approve Authorizations for 2018**

Mr. Michael made a motion to approve the following authorizations for 2018:

- A. Approve/Authorize the Treasurer, Mrs. Rhonda Harrison, to pay bills, provided funds are available, and report monthly to the Oak Hill Union Local Board of Education the amount expended for each bill.
- B. Approve/Authorize Michael A. McCoy, Superintendent, to be authorized as purchasing agent for all materials and services not subject to the \$50,000 competitive bid requirement.

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- C. Approve/Authorize the Superintendent, Michael A. McCoy, to approve all staff professional leave. The Board President shall approve travel and expenses for board members.
- D. Approve/Authorize the Treasurer to secure advances on tax settlements when possible and invest inactive or interim funds in U. S. Government securities or securities allowable by state law. The proceeds to be deposited in the general fund unless otherwise specified by a trust agreement.
- E. Approve/Authorize the Superintendent, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or non-teaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board subject to a subsequent vote of ratification by this Board; provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer.

Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board policy.

The authorization provided by this resolution shall remain in effect until withdrawn by formal action of this Board.

- F. Approve/Authorize the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when the Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.

The authorization provided by this resolution shall remain in effect until withdrawn by formal action of this Board.

- G. Approve/Authorize the advancement of money by the Treasurer to special funds from the General Fund on a temporary basis, not to exceed the fiscal year appropriations, in order to comply with legal restrictions placed upon credit balances.
- H. Approve the Treasurer shall be designated as the person authorized to sign checks on all accounts for 2018.
- I. Approve/Authorize the Superintendent to apply for all State and Federal Programs deemed appropriate.

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J. Approve/Authorize a resolution to give authority to the Principals for 2018 to enter into contract for yearbooks, diplomas, announcements, class rings, caps & gowns, and any other purchases from student activity funds.

K. Approve the Legislative Liaison:  
Board Member Appoint: Legislative Liaison: Aaron Michael

L. Approve the Student Achievement Liaison:  
Board Member Appoint: Student Achievement Liaison: Paula Stewart

Mrs. Boggs made a second to the motion.

**Roll Call Vote: 5 yea**

Michael yea Boggs yea Elcess yea French yea Stewart yea

**006-18 Adjournment 5:38 p.m.**

Mr. Elcess made the motion to adjourn. Mr. Michael made a second to the motion.

**Roll Call Vote: 5 yea**

Elcess yea Michael yea Boggs yea French yea Stewart yea

\_\_\_\_\_  
President

Attest:

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Treasurer