

# RECORD OF PROCEEDINGS

## *Minutes of Oak Hill Union Local Board of Education Meeting*

*Held* August 21, 2024

Paula Stewart, President, called the meeting to order on August 21, 2024 at 4:30 p.m. The meeting was held at the Oak Hill High School Library, 5063 State Route 93, Oak Hill, OH.

Upon call of the roll the following members answered as present: Paula Stewart, Joe Elcess, Tyler Evans, Mike French, and Tim Howard.

### **060-24 Approve Minutes and Financial Report**

Mr. French made the motion to approve minutes and financial reports, investment report and bills paid for July, 2024. Mr. Evans made a second to the motion.

#### **Roll Call Vote: 5 yea**

French    yea       Evans    yea       Elcess    yea       Howard    yea       Stewart    yea

### **Spring 2024 Perfect Test Scores**

#### *Elementary School (Rebekah Potter)*

Grade 3 Math - Emmitt Hensler and Bowen Sowers

Grade 4 Math - Hannah Fowble and Alexis Wakefield

Grade 5 Science - Mya Irwin

#### *Middle/High School (Whitney Crabtree/Josh Donley)*

Grade 7 Math - Chelcie Fowble

Grade 8 Math - Ty Irwin

Geometry - Nick Kanouse

#### *Superintendent's Report - discussed/informed the board of the following:*

- *Oak Hill Recreation League Updates – Corey Ruby, President*
- *Ribbon Cutting 8/20/24 for the New Playground*
- *Updates of the following*
  - *Shelter House*
  - *ECE Restrooms*
  - *HVAC Fieldhouse*
- *Fall Sports Update/Participation, Schedules*
- *Staff Opening Day – Hamish Brewer, Motivational Speaker was present and gave an inspiring presentation*

### **061-24 Executive Session**

Mrs. Stewart made the motion to enter into executive session for the current form, RC 121.22 for (1) the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees. Mr. Evans made a second to the motion.

*The board invited Mr. Mantell and Ms. Harrison to enter into executive session.*

*The board entered into executive session at 5:04 p.m. and exited at 5:49 p.m.*

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### **062-24 Approve New Business**

Mr. French made the motion to approve the following items:

- A. Approve the following new curriculum.
  - Implementing Business U
  - Ramsey Education
  - Character Strong for SEL Curriculum
  - BHCC Courses for Medical Terminology and Athletic Training
  - Light's Retention Policy
- B. Authorize the Superintendent and Treasurer to act on behalf of the Board of Education to coordinate with village officials, legal counsel, and any other relevant parties to advance the annexation request.

*WHEREAS, the Oak Hill Union Local Board of Education owns and operates the property located at 5075 State Route 93, Oak Hill, OH [Parcel ID F090010018000, F090010018100, F090010018701] which is currently situated outside the municipal boundaries of the Village of Oak Hill; and*

*WHEREAS, the Board of Education believes that annexing this property into the Village of Oak Hill would serve the best interests of the students, staff, and community by enhancing access to municipal services, infrastructure, and community resources; and*

*WHEREAS, the annexation of the school property into the Village of Oak Hill aligns with the goals of improving community integration and fostering stronger relationships between the school and the village;*

*NOW, THEREFORE, BE IT RESOLVED by the Oak Hill Union Local Board of Education, as follows:*

- 1. Request for Annexation: The Board of Education hereby formally requests the Village of Oak Hill to initiate and complete the process of annexing the school property located at 5075 State Route 93, Oak Hill into the village limits.*
- 2. Support for Annexation: The Board of Education expresses its support for the annexation process and will cooperate with the Village of Oak Hill in providing any necessary documentation, information, or assistance required to facilitate this process.*
- 3. Public Notice and Communication: The Board of Education will ensure that appropriate public notice of this resolution is provided to all interested parties and stakeholders, including residents of the Village of Oak Hill.*

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*4. Delegation of Authority: The Superintendent and Treasurer are authorized to act on behalf of the Board of Education to coordinate with village officials, legal counsel, and any other relevant parties to advance the annexation request.*

*5. Effective Date: This resolution shall take effect immediately upon its adoption.*  
*ADOPTED this 21st day of August, 2024, by the Oak Hill Union Local Board of Education.*

Mr. Howard made a second to the motion.

### **Roll Call Vote: 5 yea**

French yea Howard yea Elcess yea Evans yea Stewart yea

### **063-24 Approve Personnel**

Mr. French made the motion to approve the following personnel:

- A. Approved the following resignation.  
Lori Adkins, Bus Driver (Effective September 3, 2024)
- B. Approved the following substitutes for the 2024-2025 school year pending all certifications.

#### **Substitute Teachers:**

Lynn Brisker, Carly Dunn, Mitchell Hale, Susan Kuhner, Karen Myers, Kristina Paige Reese

#### **Non-Bachelor's Substitute Teachers:**

Chelsea Burk, Wayne Fout, Shyla Michael, Mallory Williams

#### **Substitute Teacher's Aides and Paraprofessionals:**

Ladena Easterling, Terry Hicks II, Cecelia Lundy

#### **Substitute Bus Drivers:**

Chase Dickens, Terry Hicks II, Patricia Lawrence, Robert Leonard

#### **Substitute Custodians:**

Terry Hicks II, Kenneth Jiles, Tiffany Jonas, Scott Perkins

#### **Substitute Groundskeepers:**

Terry Hicks II, Kenneth Jiles

#### **Substitute Bus Mechanic Helpers:**

Terry Hicks II, Kenneth Jiles

#### **Substitute Secretaries:**

Terry Hicks II, Ladena Easterling

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### **Substitute Cafeteria Aides:**

Ladena Easterling, Tiffany Jonas, Cecilia Lundy, Jennifer Perry David Staiger,  
Crystal Vance

Mrs. Stewart made a second to the motion.

### **Roll Call Vote: 5 yea**

French yea Stewart yea Elcess yea Evans yea Howard yea

### **064-24 Approve Additional Personnel**

Mr. French made the motion to approve the following additional personnel:

- C. Approved the following substitute for the 2024-2025 school year pending all certifications.

### **Non-Bachelor's Substitute Teacher:**

Jordan Howard

- D. Approved the following volunteer for the 2024-2025 school year pending all certifications.

Josie Howard, Volunteer Cheer Assistant

Mr. Evans made a second to the motion.

### **Roll Call Vote: 4 yea; 1 abstain**

French yea Evans yea Elcess yea Howard abstain Stewart yea

### **065-24 Field Trips/Professional Meetings**

Mr. French made the motion to approve the following field trip/professional meetings:

- A. Approve the following field trips for the 2024-2025 school year.

### **Dates**

10/25/2024

### **Group**

Marching Oaks

### **Location**

Nationwide Arena

- B. Approve the following professional meetings for the 2024-2025 school year.

Laurie Willis, American Middle Level Education Conference (November 6-9, 2024)

Kim Spohn, American Middle Level Education Conference (November 6-9, 2024)

Bryce Werntz, Midwest Band Clinic (December 18-21, 2024)

Bryce Werntz, Ohio Music Education Association Conference (February 6-8, 2025)

Beth McCorkle, OSBA Capital Conference (November 10-12, 2024)

Mrs. Stewart made a second to the motion.

### **Roll Call Vote: 5 yea**

French yea Stewart yea Elcess yea Evans yea Howard yea

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### **066-24 Approve Financials**

Mrs. Stewart made the motion to approve the following financial items:

- A. Approve a one-year contract with South Central Ohio ESC for Resident Educators for the 2024-2025 school year.
- B. Approve the Title I Pooling Contract with the Gallia-Vinton ESC for the 2024-2025 school year.
- C. Approve the August 1, 2024 - July 31, 2025 Administrative Salaries.
  - Superintendent, Jason Mantell
  - Treasurer, Rhonda Harrison
  - Principals, Whitney Crabtree, Josh Donley, and Rebekah Potter
  - Assistant Principal, Morganne Newsom
  - Local District Coordinator, Chris Jordan
  - Director of Student Activities and Transportation, Beth McCorkle
- D. Authorize the Superintendent and the Treasurer to enter into Agreement with South Central Ohio ESC for Educational/Contractual Services as needed for the 2024-2025 School Year
  - Technology Services
  - ISS/Alternative Education Placement
  - Hearing Impaired Unit
  - Occupational Therapy at Jackson Co Board of DD
  - School Psychology Services
  - Preschool Related Services
  - Extended Year Services
- E. Authorize the payment to Beth McCorkle, Director of Student Activities and Transportation for up to ten days of training during the month of July.

*It is necessary for Beth McCorkle to receive training from Scott Lewis during the transition period to ensure continuity of operations for the 2024-2025 school year.*
- F. Approve the contract service with TOTAL Media for the live streaming at home varsity football and basketball games for the 2024-2025 school year.
- G. Approve the payment of accrued unused vacation leave per board policy 6530:
  - Tim Swann - 10 days
- H. Authorize the Treasurer to enter into Agreement with PublicSchoolWorks for safety, regulatory compliance and risk management for the 2024-2025 school year.

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- I. Approve a one-year maintenance agreement with Accurate Mechanical Inc beginning August 1, 2024 in the amount of \$2,600.00 for maintenance and service inspection of the cafeteria equipment.
- J. Approve the following field trips for the 2024-2025 school year.

<u>To:</u>	<u>From:</u>	<u>Amount:</u>
Athletics	OHA Boosters Association (Cross Country Tents)	\$1,110.00
	OHA Boosters Association (Scoreboard Installation)	\$4,500.00

- K. Approve the membership for professional services to Institute for Education Innovation for the 2024-2025 school year.
- Institute for Education Innovation*
- Jason Mantell

Mr. Elcess made a second to the motion.

**Roll Call Vote: 5 yea**

Stewart yea Elcess yea Evans yea French yea Howard yea

*Communication:*

*Mr. Elcess stated that the grounds looked great!*

*Mr. French thanked everyone involved with the playground, and wished everyone a great year.*

### **067-24 Adjournment 6:15 p.m.**

Mr. Elcess made the motion to adjourn. Mr. Howard made a second to the motion.

**Roll Call Vote: 5 yea**

Elcess yea Howard yea Evans yea French yea Stewart yea

The next regularly scheduled meeting will be held on September 25, 2024 at 5:30 p.m.

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President

Attest:

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Treasurer