

RECORD OF PROCEEDINGS

Minutes of Oak Hill Union Local Board of Education Meeting

Held August 6, 2024

Paula Stewart, President, called the meeting to order on August 6, 2024 at 4:30 p.m. The meeting was held at the Oak Hill High School Library, 5063 State Route 93, Oak Hill, OH.

Upon call of the roll the following members answered as present: Paula Stewart, Mike French, and Tim Howard. Joe Elcess and Tyler Evans absent.

053-24 Approve Minutes and Financial Reports

Mr. French made the motion to approve minutes and financial reports, investment report and bills paid for June, 2024. Mr. Howard made a second to the motion.

Roll Call Vote: 3 yea; 2 absent

French yea Howard yea Elcess absent Evans absent Stewart yea

Oak Hill FFA

Special recognition to the Oak Hill FFA Team for their food booth at the Jackson Co. Fairgrounds. Students and advisors worked long hours in the heat to feed families great food. This is also a great fundraiser for FFA to take educational trips throughout the year. The booth sold out on the last day of the fair.

Superintendent's Report - discussed/informed the board of the following:

- *Invited everyone to the following*
 - *Meet the Teams- Wednesday, August 14, 2024, at Davis Stadium, 6:30 p.m.*
 - *6th Grade Orientation - Thursday, August 15, 2024, from 1:00 to 3:00 p.m. at MS/HS*
 - *Elementary and Middle/High School Open Houses - Tuesday, August 20, 2024, from 5:00-7:00 p.m.*
- *Band Camp – On site this year*
- *Fall Sports –*
 - *New Girls' Golf. Football (30 participants);*
 - *Varsity Basketball (23 participants);*
 - *Cross Country (30 participants).*
- *Projects – Playground*
 - *All projects a wrapping up.*
- *New Cell Phone Policy*
- *Athletic Trainer Services with Buckeye Hills Career Center*
- *On site medical courses being offered at the high school*
- *Marketing Group update*

054-24 Executive Session

Mrs. Stewart made the motion to enter into executive session for the current form, RC 121.22 for (1) the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees. Mr. French made a second to the motion.

*The board invited Mr. Mantell and Ms. Harrison to enter into executive session.
The board entered into executive session at 4:40 p.m. and exited at 5:15 p.m.*

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Mr. Howard made a second to the motion.

Roll Call Vote: 3 yea; 2 absent

Stewart yea Howard yea Elcess absent Evans absent French yea

055-24 Approve New Business

Mrs. Stewart made the motion to approve the following items:

A. Approve the following new curriculum.

Exact Path for K-12 Intervention

B. Approve the list interscholastic athletics for the 2024-2025 school year.

Golf

Cross Country

Volleyball

Football

Spirit (Cheer)

Track and Field

Softball

Baseball

Basketball

Fishing

C. Approve the resolution for employment of substitutes with the following qualifications and salary for the 2024-2025 school year.

Education Requirements (Must have one of the following):

- *Associate's Degree or 60+ semester hours*
- *Enrolled in an educational program at a higher education institution*

Other Requirements:

- *Good moral character*
- *Application process through the district*
- *BCI/FBI background checks*
- *Valid non-renewable substitute teaching license issued by ODE*

Salary:

- *\$100.00 per day (regular substitute teachers are paid \$125.00 per day and retired substitute teachers are paid \$135.00 per day)*

D. Adopt the Oak Hill Union Local School District Cell Phone Policy.

E. Approve a contract with Seth Fain Photography for photography services during the 2024-2025 school year.

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Mr. Howard made a second to the motion.

Roll Call Vote: 3 yea; 2 absent

Stewart yea Howard yea Elcess absent Evans absent French yea

056-24 Approve Personnel

Mr. French made the motion to approve the following personnel:

- A. Rescinded the continuing contract for Randy Hughes due to clerical errors.
Randy Hughes will be eligible for a continuing contract at the end of the 2024-2025 school year.
- B. Approved the following leave of absence.
Natalie Stepp (August 26, 2024-May 23, 2025)
- C. Approved the following resignations.
Seth Bledsoe, Grade 2 (Effective July 28, 2024)
- D. Approved the following substitutes for the 2024-2025 school year pending all certifications.

Substitute Teachers:

Flint Barger, Jr., Katelyn Barker, Hilliary Blakeman, Marilyn Boggs, Stephen Brown, Madisen Conley, Bonnie Crabtree, Cheryl Elcess, Brandy Fitzhugh, Jason Fitzhugh, Willard Ford II, Gavin Howell, Jenna Libby, Garrett McNerlin, Connie Mercer, Rita Persin, Carol Phillips, Tammy Roush, Mary Sites, Amanda Stevens, Kurtis Strickland, Mikie Strite

Substitute Teachers' Aides/Paraprofessionals:

Shandy Carmon, Rhonda Hatfield, Crystal Hughes, Tonya Lester, Jarin Penwell, Chelsea Shephard

Substitute Secretaries:

Shandy Carmon, Debbie Crabtree, Rhonda Hatfield, Crystal Hughes, Tonya Lester, Rita Malone, Penny Parker, Jarin Penwell, Cassandra Woods

Substitute Custodians:

Shandy Carmon, Devon Davis, Todd Durham, Beverly Fox, Stacy Harden, Crystal Hughes, Ronald Malone, Jarin Penwell, Chelsea Shephard, Cassandra Woods

Substitute Groundskeepers:

Devon Davis, Donald Waldren

Substitute Bus Drivers:

Kristal Chaffin, Devon Davis, Carina Dickens, Gregory Brian Johnson

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Substitute Bus Mechanic Helpers:

Devon Davis, Donald Waldren

Substitute Nurses:

Felicia Rhodes, Amanda Stevens

Substitute Cafeteria Aides:

Shandy Carmon, Debbie Crabtree, Beverly Fox, Stacy Harden, Rhonda Hatfield, Crystal Hughes, Julia Johnson, Tonya Lester, Rita Malone, Jarin Penwell, Chelsea Shephard, Alana Williams, Cassandra Woods

- E. Approved, upon the recommendation of the superintendent and on an emergency basis, to employ Chloe Chambers as a substitute teacher to temporarily fill the position of Intervention Teacher for the first semester of the 2024-2025 school year.
- F. Approved to employ Chloe Chambers as Intervention Teacher, effective January 6, 2025, contingent upon Chloe having valid and appropriate licensure for the position.

Certified Contract

Chloe Chambers, Intervention Teacher (1-Year)

- G. Approved the following contracts as new hires for the 2024-2025 school year, subject to the completion of all state and local requirements.

Certified Contracts:

Melody Antrea, 6-12 Intervention and Physical Education Teacher (1-Year)
Kourtney Brown, Grade 2 Teacher (1-Year)
Sarah Lambert, School Nurse (1-Year)
Luke Hammond, MS Math (1-Year)
Jordan Bostic, HS Science (1-Year)

- H. Approved the following contracts as new hires for the 2024-2025 school year, subject to the completion of all state and local requirements.

Certified Contracts:

Westen Hale, MS/HS Intervention Cross Categorical (1-Year)

- I. Approved the following supplemental contracts for the 2024-2025 school year pending certifications.

Girls Golf
Service Learning Coordinator
Vocal Music Director
Play Director

Jason Wright
Dena Spriggs
Katherine Skipworth King
Katherine Skipworth King

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- J. Approved the following supplemental contract for the 2024-2025 school year.
Principals recommend the following TBT for the 2024-2025 school year.

TBT
OHHS

Special Education/Intervention Chris Callihan

- K. Approved the paid summer band volunteer pending all certifications - to be paid from the band fund.
William Gilbert - \$400

Mr. Howard made a second to the motion.

Roll Call Vote: 3 yea; 2 absent

French yea Howard yea Elcess absent Evans absent Stewart yea

057-24 Field Trips/Professional Meetings

Mrs. Stewart made the motion to approve the following field trip/professional meetings:

- A. Approve the following field trips for the 2024-2025 school year.

<u>Dates</u>	<u>Group</u>	<u>Location</u>
9/17/2024	FFA	London, Ohio (Farm Science Review)
9/19/2024	FFA	Logan, Ohio
9/19/2024	Grade 1	Noble Family Farms
9/25/2024	FFA	Oak Hill, Ohio
10/22-26/2024	FFA	Indianapolis, Indiana (National Convention)
10/29/2024	FFA	Warren, Ohio
11/15/2024	FFA	New Lexington, Ohio
11/18/2024	FFA	New Lexington, Ohio
11/19/2024	FFA	Waterford, Ohio
12/11/2024	FFA	Athens, Ohio
1/30/2025	FFA	Albany, Ohio
1/30/2025	FFA	Logan, Ohio
2/3/2025	FFA	New Lexington, Ohio
2/15/2025	FFA	Mt. Gilead, Ohio
2/18/2025	FFA	Gallipolis, Ohio
2/27/2025	FFA	Logan, Ohio
3/1/2025	FFA	Marysville, Ohio
3/8/2025	FFA	Washington CH, Ohio
3/13/2025	FFA	Jackson, Ohio
3/15/2025	FFA	Ashland, Ohio
3/22/2025	FFA	Columbus, Ohio (State Fairgrounds)
5/1-2/2025	FFA	Columbus, Ohio (State Fairgrounds)
5/9/2025	FFA	Jackson, Ohio

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- B. Approve the following professional meetings for the 2024-2025 school year.

Rhonda Harrison, OSBA Capital Conference (November 10-12, 2024)
Jason Mantell, OSBA Capital Conference (November 10-12, 2024)

Mr. French made a second to the motion.

Roll Call Vote: Roll Call Vote: 3 yea; 2 absent

Stewart yea French yea Elcess absent Evans absent Stewart yea

058-24 Approve Financials

Mr. Howard made the motion to approve the following financial items:

- A. Approve the substitute pay rates for the 2024-2025 school year as follows:

<u>Position</u>	<u>Rate</u>
Teacher non degree	\$100.00 per day
Teacher	\$125.00 per day
Teacher retired from Oak Hill	\$135.00 per day
Bus Driver	\$80.00 per day
Secretary	\$13.00 per hour
Cook/Cafe Aide	\$13.00 per hour
Custodian/Grounds	\$13.00 per hour
Teacher Aide/ParaPro	\$13.00 per hour
Bus Mechanic/Helper	\$13.00 per hour
Tech Helper	\$13.00 per hour
Home Instruction	\$25.00 per hour
OBI	Current hourly rate (employee) Base hourly rate bus driver (non-employee)

- B. Approve the determination of impracticality of transportation for students attending CLA and the district board shall offer to provide payment in lieu of transportation per ORC 3327.02.
- C. Approve the Grand Canyon University Field Placement Affiliation Agreement between GCU and OHULSD for a term of 2024-2027.
- D. Accept the following bids from META Cooperative purchasing program for food service products and supplies, bakery products and dairy products for the 2024-2025 school year.

Milk and Dairy Products - United Dairy
Bread and Bakery Products - Nickles Bread
Lunchroom Food and Supplies - Gordon Food Services

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- E. Approve the recommendation of Local District Coordinator Chris Jordan to enter into Transportation Agreement/Waiver/Release for the 2024-2025 school year for the following.

Parent/Guardian:

Carol Lee Edwards
Dessie Moore
Megan Wills
Ashly McKibben

- F. Approve the recommendation of Local District Coordinator to authorize the Superintendent and Treasurer to enter into contract with New Story Schools for special education services for the 2024-2025 school year.
- G. Approve Employer Agreement with Patrick Benefit Administrators for a period of one year beginning July 1, 2024 to provide telehealth services at the cost of \$7.95 per employee per month.

This benefit will be provided to employees who have health insurance benefits with Oak Hill Schools and will be offered voluntarily to all other employees at the cost of \$7.95 per month.

- H. Approve payment after the fact to Undisputed Sports Group in the amount of \$15,400.00 for Football Supplies/Equipment.
- I. Accept the following donations.

<u>To:</u>	<u>From:</u>	<u>Amount:</u>
Cross County	Atomic Credit Union	\$ 250.00
	Big O Carryout LLC	\$ 100.00
	LR Chapman Paving Inc	\$ 138.00
	LKB Main Express	\$ 200.00
	Vinton Co. National Bank	\$ 100.00
	Boggs Pest Control, Inc.	\$ 50.00
Golf	John Tolland	\$ 120.00
	Ohio Valley Bank	\$ 200.00
	Lora Sollars	\$ 100.00
Big O Club	Swann's Lawns LLC	\$ 100.00
	Atomic Credit Union	\$ 350.00
Athletics	McNeal	\$ 100.00
	OHSAA	\$2000.00

Mr. French made a second to the motion.

Roll Call Vote: 3 yea; 2 absent

Howard yea French yea Elcess absent Evans absent Stewart yea

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Minutes of **Oak Hill Union Local Board of Education** *Meeting*

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059-24 Adjournment 6:23 p.m.

Mr. French made the motion to adjourn. Mr. Howard made a second to the motion.

Roll Call Vote: 3 yea; 2 absent

French yea Howard yea Elcess absent Evans absent Stewart yea

The next regularly scheduled meeting will be held on August 21, 2024 at 4:30 p.m.

President

Attest:

Treasurer