

# RECORD OF PROCEEDINGS

## *Minutes of Oak Hill Union Local Board of Education Meeting*

Held September 25, 2024

Paula Stewart, President, called the meeting to order on September 25, 2024 at 5:30 p.m. The meeting was held at the Oak Hill High School Library, 5063 State Route 93, Oak Hill, OH.

Upon call of the roll the following members answered as present: Paula Stewart, Joe Elcess, Tyler Evans, Mike French, and Tim Howard.

### **068-24 Approve Minutes and Financial Report**

Mr. French made the motion to approve minutes and financial reports, investment report and bills paid for August, 2024. Mr. Howard made a second to the motion.

### **Roll Call Vote: 5 yea**

French    yea        Howard    yea        Elcess    yea        Evans    yea        Stewart    yea

### **Superintendent's Report** - discussed/informed the board of the following:

- Recognized the following Student Athletes:
  - Walker Fowble - (Cross Country) New school record of 16:44. It was 16:57.
  - Ethan O'Connor - (Football) New school records for most game receiving yards in a game (227) and tied for most receiving touchdowns in a game (4)
  - Brinlee Harden - (Volleyball) made her 1,000<sup>th</sup> career assist.
  - Caleb Lovett - (Golf) earned the SOC Division II Golfer of the Year award
- Start of year went well. Great feedback!
- Newspaper-Journalism class visit
- Project update – Outdoor Classrooms, HVAC, ECE Restroom
- Upcoming Events
  - 19<sup>th</sup> Annual Band Show – September 28<sup>th</sup> at 7pm in Davis Stadium
  - PTC – October 3<sup>rd</sup>
  - Staff In-service - October 4<sup>th</sup> “TeachAlly”
    - AI for Staff Pilot Program (10 teachers signed up)
  - After School starts October 13<sup>th</sup>
  - Alumni Band – October 18<sup>th</sup> at the Homecoming Football game
- Cyber Security Grant
- Digital Newsletter and Student Video – Monthly from Bay Road LLC

### **Public Participation:**

Brian Moore, owner of Brian Moore Construction, thanked the district for the opportunity to build the two Outdoor Classrooms. Felt the project went well and the district's staff were great to work with, appreciated the Principals, Maintenance, Grounds, Teachers and Administration for their assistance throughout this project. Looks forward to the next opportunity to work with the district on future projects.

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### **069-24 Approve New Business**

Mr. Howard made the motion to approve the following items:

- A. Approve bus routes for the 2024-2025 school year.
- B. Approve Oak Hill Union Local School District does not intend to provide career-technical education to students enrolled in grades 7 and 8 for the 2024-2025 school year.

*WHEREAS Amended House Bill 487, effective September 17, 2014, requires each city, local, and exempted village school district to provide career-technical education to seventh- and eighth-grade students beginning with the 2015-16 school year, unless a waiver is obtained from the Ohio Department of Education; and WHEREAS Ohio Revised Section 3313.90(B), as amended, provides that the Ohio Department of Education shall grant such a waiver to any district which submits a resolution of its board of education indicating its intent not to provide career-technical education to students enrolled in grades seven and eight for a specified school year; and WHEREAS this Board of Education wishes to obtain such a waiver for grades seven and eight for the 2024-2025 school year;*

*BE IT THEREFORE RESOLVED, that the Oak Hill Union Local District Board of Education hereby specifies its intent not to provide career-technical education for its students in grades seven and eight for the 2024-2025 school year; and BE IT FURTHER RESOLVED that the Treasurer/CFO is hereby directed to certify and submit a copy of this resolution to the Ohio Department of Education, by certified mail, at her earliest opportunity, so as to ensure its receipt by the Department on a date which is in no event later than the 30th day of September, 2024.*

- C. Approve the Waiver for Student's Work Permit/Early Release form.
- D. Approve the release agreement for participation in extracurricular activities.
- E. Authorize the Superintendent to execute the petition for annexation of property (aka Crabtree Property) - Expedited Type 1 (R.C. Sec 709.22) to the Village of Oak Hill, Ohio, Jackson County.

Parcel ID F090010018701  
Parcel ID F090010018100  
Parcel ID F090010018000

- F. Approve the following board policy update.
  - po6320 Purchasing and Bidding

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Mrs. Stewart made a second to the motion.

### **Roll Call Vote: 5 yea**

Howard yea Stewart yea Elcess yea Evans yea French yea

### **070-24 Approve Personnel**

Mr. French made the motion to approve the following personnel:

- A. Approved the following contract as a new hire for the 2024-2025 school year, subject to the completion of all state and local requirements.

#### **Classified Contract:**

Patricia Lawrence, 5-Hour Bus Driver (1-Year)

- B. Approved the following substitutes for the 2024-2025 school year pending all certifications.

#### **Substitute Teachers:**

Scott Lewis, Julie Lynch

#### **Non-Bachelor's Substitute Teachers:**

Jossie Bachtel, Avery Huntzinger, Nathan Libby, Garrett McKinniss, Amanda Rarick

#### **Substitute Teacher's Aides/Paraprofessionals:**

Erica Fraley

#### **Substitute Secretaries:**

Erica Fraley, Jessica Williams

#### **Substitute Cafeteria Aides:**

Erica Fraley

#### **Substitute Bus Drivers:**

Larry Payton, Lagen Williams

- C. Approved the following volunteers for the 2024-2025 school year pending certifications.

- Jody Fulk, Varsity Football Manager Volunteer
- Autumn Perkins, Band Volunteer

- D. Approved the following student teachers and field experience for the 2024-2025 school year pending all certifications.

Field Experience: Jossie Bachtel, Flint Barger Jr., Connor Clark, Avery Huntzinger, Nathan Libby, Amanda Rarick, Alexandria Sturgill

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Student Teacher Placement: Chelsea Burk, Chloe Chambers, Jenna Libby, Mallory Williams

- E. Approved the following supplemental contracts for the 2024-2025 school year pending certifications recommended by the Athletic Director and MSHS Principals:

- |                                    |                   |
|------------------------------------|-------------------|
| • Varsity Baseball Coach           | Jason Fitzhugh    |
| • Assistant Varsity Baseball Coach | Flint Barger, Jr. |

Mr. Evans made a second to the motion.

**Roll Call Vote: 5 yea**

French yea Evans yea Elcess yea Howard yea Stewart yea

### **071-24 Field Trips/Professional Meetings**

Mr. French made the motion to approve the following field trip/professional meetings:

- A. Approve the following field trips for the 2024-2025 school year.

<b><u>Date:</u></b>	<b><u>Group:</u></b>	<b><u>Location:</u></b>
9/27/2024	OHMS/HS Multi-Handicap Classrooms	Shawnee State Planetarium
10/4/2024	Oak Hill BPA	University of Rio Grande (Regional Election)
10/9/2024	Mrs. Bostic's Jr. Class	Piketon Atomic Plant
10/12/2024	High School Football Team	King's Island
10/22/2024	Oak Hill BPA	Nationwide Arena, Columbus, Ohio
11/1/2024	Oak Hill IM Classes	Shawnee State University
11/7/2024	Spanish 2-4	Columbus, Ohio
11/9/2024	Oak Hill High Q	Marshall University
11/19/2024	Oak Hill Band	Ohio Theatre - OU Marching 110
11/TBD/2024	Oak Hill IT Students	University of Rio Grande (Business Day)
12/6/2024	Oak Hill BPA	TBD (Regional Competition)
1/10/2025	Oak Hill BPA	Jackson Middle School (Reg. Awards Ceremony)
2/13/2025	Rock and Roll/Band	Shawnee State University
4/22-25/2025	Class of 2025	Washington, DC
4/25/2025	Rock and Roll/Band	Shawnee State University
5/18/2025	Oak Hill Band	Palace Theatre

- B. Approve the following requests for professional meeting and travel for the 2024-2025 school year.

Mary Ann Mullins, Science Network Professional Development Day (October 15, 2024)  
Josie Howard, Ohio Middle Level Association State Conference 2024 (November 7-8, 2024)  
Kelli Kearns, Ohio Middle Level Association State Conference 2024 (November 7-8, 2024)  
Karen Spees, Monthly Area Counselors Meetings (Buckeye Hills Career Center-Monthly)  
Tammy Roush, Ohio Resident Educator Program Workshop (SCOESC-September 4-5, 2024)  
Nathan Dugan, Ohio Assessment Conference (Virtual-September 10-12, 2024)  
Westen Hale, OHSBCA 2024 Coaches Clinic (Basketball Coaching Clinic-Sept. 22-23, 2024)  
Heath McKinniss, OHSBCA 2024 Coaches Clinic (Basketball Coaching Clinic-Sept. 22-23, 2024)

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Mrs. Stewart made a second to the motion.

**Roll Call Vote: 4 yea; 1 abstain**

French    yea       Stewart    yea       Elcess    yea       Evans    yea       Howard    abstain

### **072-24 Approve Financials**

Mrs. Stewart made the motion to approve the following financial items:

- A. Authorize a one-year extension with the Village of Oak Hill for the original contract dated September 27, 2023, for the 2024-2025 school year.
- B. Authorize the Treasurer to transfer up to \$3000.00 from Athletic Funds to Dragonfly for the pay of officials/referees, the current limit is \$2000.00.
- C. Approve and authorize Change Order #1 to Stockmeister Enterprises Inc in the amount of \$1,143.37 regarding the Preschool Bathroom Renovation.
- D. Approve and authorize the following Change Orders to Brian Moore Construction regarding the Outdoor Classrooms project:
  - Change Order #1 - \$11,750.00 Flowable Fill
  - Change Order #2 - \$ 7,700.00 Unsuitable Soil
  - Change Order #3 - \$37,100.00 Owners Request Additional Sidewalk/Concrete
- E. Approve the 2024-2025 SCO League Official Pay Scale as recommended by Athletic Director Beth McCorkle.
- F. Authorize District Principals and Superintendent to select gifts for staff.

*WHEREAS, Oak Hill Union Local School District Board of Education wishes to express its appreciation and gratitude for the hard work and dedication of the district staff;*

*WHEREAS, as a token of its appreciation and gratitude, Oak Hill Union Local School District Board of Education wishes to provide gifts to recognize and reward such employees;*

*WHEREAS, state law permits boards of education, as governing bodies political subdivisions, to make expenditures of public funds for valid public purposes, such as those the governing body determines are necessary to perform a function of the political subdivision; and*

*WHEREAS, the Oak Hill Union Local School District Board of Education believes the expenditures of these monies for gifts for its employees will induce these employees to continue their current employment with the district, and provide positive incentive for continued academic improvement;*

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*NOW, THEREFORE, BE IT RESOLVED, that:*

- 1. The Oak Hill Union Local School District Board of Education authorizes district Principals and Superintendent to select gifts for staff for the 2024-2025 school year, and years hereafter; and*
- 2. Provision of these gifts serves a proper public purpose; and*
- 3. The Treasurer is directed to take such action that will permit the purchase and provision of these gifts to district staff.*

- G. Approve the purchase of Tyler Technologies software and equipment for transportation software in the amount of \$61,537.00 as recommended by Transportation Supervisor Beth McCorkle
- H. Approve Staffing Service Contract with Wise Medical Staffing and Home Care for student with special needs for the 2024-2025 school year.
- I. Authorize a one-year extension with McGraw Physical Therapy for the 2024-2025 school year to service students at Jackson County Board of DD/Hope Haven.
- J. Approve Service Maintenance Agreement with Superior Office Service Inc for copier maintenance for the 2024-2025 school year.
- K. Authorize the Superintendent and Treasurer to enter into an agreement with Jackson-Vinton Community Action Head Start for the 2024-2025 school year.
- L. Authorize payment after the fact to Teachers Synergy LLC in the amount of \$74.75

Teachers Synergy LLC \$74.75 Invoice dated 7.24.23

- M. Authorize the Superintendent to enter into a Memorandum of Understanding with the Gallia-Jackson-Vinton County Joint Vocational School District Board of Education and Holzer Health System to providing a Postsecondary Instructor, known as the Athletic Trainer Program, at Oak Hill Union Local School District for the 2024-2025 school year.
- N. Approve the following META ProgressBook Account Authorizations for Buckeye Hills Career Center certified employees:

Mark Broermann, Dean of Academics

- O. Approve the recommendation of Local District Coordinator Chris Jordan to enter into Transportation Agreement/Waiver/Release for the 2024-2025 school year for the following:

**Parent**

Duane Burton

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P. Approve the transfer of Funds from the Class of 2024 to the Class of 2025 in the amount of \$451.07 per Board Policy/AG 6610.

Q. Approve the permanent appropriations/estimated resources for the 2024-2025 fiscal year.

R. Approve disposal of district items no longer needed/used for educational purposes.

- Teacher desk chairs/Student desks and chairs

S. Accept the following donations:

<u>To:</u>	<u>From:</u>	<u>Amount:</u>
Golf	Anonymous	\$500.00
Varsity Cheerleading	Ohio Valley Bank	\$200.00
Athletics	OHA Boosters Association (Towards Cross Country Tents)	\$1,100.00
Athletics	OHA Boosters Association (Towards Score Board Installation)	\$5,610.00
Football	Scott and Deanna Gilliland	\$2,000.00
Big O Club	Scott and Deanna Gilliland	\$2,000.00
After Party (Class of 2025)	Boggs Pest Control (Bingo Night)	\$50.00

Mr. Howard made a second to the motion.

**Roll Call Vote: 5 yea**

Stewart yea Howard yea Elcess yea Evans yea French yea

*Communication:*

- *Mr. Elcess inquired about security.*
- *Mr. French was very proud of our kids represented at the Apple Festival.*

### **073-24 Adjournment 6:15 p.m.**

Mr. Elcess made the motion to adjourn. Mr. Evans made a second to the motion.

**Roll Call Vote: 5 yea**

Elcess yea Evans yea French yea Howard yea Stewart yea

The next regularly scheduled meeting will be held on October 23, 2024 at 5:30 p.m.

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President

Attest:

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Treasurer